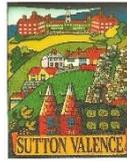


# SUTTON VALENCE PARISH COUNCIL



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*From the Clerk:*

Mrs Emma Hull  
The Parish Office  
Sutton Valence Village Hall  
Sutton Valence  
Maidstone  
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Committee Room at the Village Hall on Wednesday 20<sup>th</sup> March 2024 at 7:00pm when the following business is proposed to be transacted:

Opening Statement The Chairman to ask if anyone is recording  
Submissions from Police, Community Support Warden, County or Borough Councillors  
Questions and comments are invited from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of Lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the Agenda
  - III. Requests for Dispensation
3. Minutes of the meetings held on 14<sup>th</sup> February 2024 to be agreed and signed
4. Matters arising from the minutes not covered under other headings
5. To receive reports from
  - i) County and Borough Councillors
6. Working Group / Committee - to consider recommendations
  - i) Climate Change
  - ii) Communications
  - iii) Events - including 80<sup>th</sup> D Day Anniversary
7. To consider adopting the following policy
  - i) Tree management
8. KALC Training- Dynamic Cllr training - 11 April
9. Arrangements for Annual Parish Assembly 8<sup>th</sup> May
10. Community Emergency Plan – to consider findings
11. Meeting with Fernham Homes – update
12. SV Post Office – to agree or otherwise to the temporary sighting of a post office on parish land
13. May 2024 Elections
14. Planning –
  - I) To ratify the recommendations on the following applications
    - i)23/505754/FULL 5 The Cobbs Sutton Valence Maidstone Kent ME17 3FT  
Detached single garage conversion into a habitable room with the erection of an attached double garage to the side.
    - ii)24/500640/FULL Sunflower Cottage Maidstone Road Sutton Valence Kent ME17 3LS  
Erection of single storey detached garage.

iii) 24/500449/LBC Hillside Cottage Sutton Valence Hill Sutton Valence Maidstone Kent ME17 3AR Listed Building Consent for the conversion of existing residential annex to office space for applicant's financial services business (Use Class Eci) including loft conversion to storage and provision of access stairs, removal of glazed lobby on west elevation and installation of an internal raised floor, removal of one window, removal of fireplace, installation of two loft hatches and repair works.

II) Recommendations to be made on the following applications

i)24/500448/FULL Hillside Cottage Sutton Valence Hill Sutton Valence, Maidstone Kent ME17 3AR Change of use of existing residential annex to office space for applicant's financial services business (Use Class Eci) including loft conversion to storage and provision of access stairs, removal of glazed lobby on west elevation and installation of an internal raised floor, removal of one window, removal of fireplace, installation of two loft hatches and repair works.

ii) KCC/MA/0164/2023 Babylon Tile Works, Babylon Lane, Hawkenbury, Kent, TN12 0EG Section 73 application to vary condition 2 of planning permission MA/19/503796 to require only the removal of the buildings erected in connection with the manufacture of Kent peg tiles.

15. Finance

- I. Signatories on Unity and Nationwide
- II. Authorisation of payments
- III. Bank Balances
- IV. Income
- V. Expenditure
- VI. Bank Reconciliation

16. Recreation and Open Spaces

- I. War Memorial Play Area and field
  - i. Weekly playground inspection
  - ii. Yearly playground inspection
  - iii. Dates for Fun Fair
  - iv. To consider request from local primary school for a 'bus stop' for a walking bus
  - v. To consider future opportunities following the demolition of the pavilion, including the return of adult football and methods of community engagement
  - vi. Tennis Agreement – update
- II. Harbour Play Area and field
  - i. Weekly playground inspection
  - ii. Yearly playground inspection
  - iii. Platinum Meadow Update
- V. Open Spaces
  - i. Tree Survey - update
  - ii. Platinum Meadow – update
  - iii. Notice board – quotes to be considered in closed session including installation
  - iv. Community Litter pick –date to be confirmed
  - v. Street lighting – update on LED
  - vi. 2024/2025 Grass Cutting and Maintenance schedule to be approved

17. Roads and Transport

- I. Roads
  - i. To consider setting up a traffic/road working group
  - ii. 20 is plenty
  - iii. Highways Improvement Plan (HIP) – update
  - iv. Speed Watch Training – update

II. Public Transport

18. To consider articles for the next Newsletter and distribution
19. Allotment – update
20. Parish online
  - i. location of parish trees to be added
21. Police
22. Village Hall –items to be raised by PC Representative
23. Agenda items for next meeting
24. Date of next meeting 10th April 2024  
Emma Hull – Clerk to the Council 15/3/24

*Emma*