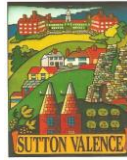


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

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From the Clerk:

Mrs Janet Burnett
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held at the Village Hall on Wednesday June 8th 2022 at 7:00pm when the following business is proposed to be transacted:

1. Apologies for absence
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
3. **Election of representatives to outside bodies:**
 - I. Village Hall Representative
 - II. KALC Representative
 - III. JPG Representatives
 - IV. Police Representative
4. **Declaration of Pecuniary Interest Forms**
5. **Committees** Membership of the Staffing Committee to be agreed upon
6. Membership of the following working groups to be agreed upon: Pavilion refurbishment, Allotments, Climate Change, Platinum Meadow
7. Confirmation has been received that the Parish Council can now co-opt a replacement for Cllr Cook
8. Minutes of the meeting held 11th May 2022 to be agreed and signed
9. Matters Arising from the Minutes not covered under other headings
10. The developer at Warmlake Business Estate has request a street name of Pembroke Mews
11. Members Basic allowance scheme to be considered
12. To consider the following policies / terms of reference
 - I. Training and Development Policy
 - II. Updated Standing Orders and Financial Regulations to be approved by resolution of the Parish Council
13. Consultations
 - I. KCC– Communities Project
14. Quiet Lanes and 20 is plenty update
15. Social Media – Council Hive to be considered
16. Parish Council housing survey
17. Neighbourhood Plan to discuss the possibility or revisiting or not
18. Road and Transport Plan
19. Memorial Garden
 - I. Proposal for QHOF to take on this project in conjunction with Sutton Valence, Chart Sutton and East Sutton Parish Councils
20. KALC / NALC
21. Training - Councillors Conference 30 June
22. Working Groups / Committees
 - I. Climate Change working group
 - II. Platinum Meadow Scheme
 - i. Pedestrian Gate
 - ii. Vehicular Gate
 - iii. Fields in Trust
23. Planning:
 - I. Recommendation to be made on the following:
 - i. 22/502049/FULL - 3 High Street, ME17 3AG – Change of use from Class A1 retail (E) to C3 residential
 - ii. 22/502454/FULL – Sutton Place Rectory Lane ME17 3BT Installation of a padel tennis court for private use.
 - iii. 22/502468/FULL- Pine Lodge Maidstone Road ME17 3LS Demolition of existing outbuilding and erection of single storey annexe ancillary to main dwelling.

- iv. 22/502171/FULL - 3 Warmlake Cottages, Warmlake Road ME17 3LP
Erection of first floor side extension including extension to loft conversion with roof lights
 - v. 22/501948/FULL Sutton Valence Care Centre Maidstone Road ME17 3LW. Erection of a two storey side extension to create new stairwell and alterations to fenestration.
24. Finance
- I. Signatories on Unity and Nationwide
 - II. Authorisation of payments
 - III. Bank balances
 - IV. Income
 - V. Expenditure
 - VI. Bank reconciliation
 - VII. Performance against budget
25. Recreation and Open Spaces
- I. War Memorial Play Area and Field
 - i. Football Storage Shed
 - ii. Weekly inspections
 - iii. Annual Play area inspection completed – report to follow
 - II. Car park
 - i. Pedestrians crossing signage
 - III. Pavilion
 - i. Sale of the pavilion
 - IV. Harbour Play area and field
 - iv. Weekly inspections
 - v. Annual Play area inspection – report to follow.
 - VII. Open Spaces
 - I. Extension of Conservation Area ongoing.
 - II. Platinum Meadow
 - i. Pedestrian Gate
 - ii. Vehicular Gate
 - III. Fields in Trust
 - IV. Notice Boards
26. Roads and Transport
- I. Roads
 - II. Fire hydrant initiative project – ongoing
 - III. Parking Survey in the Village
 - IV. Public transport
 - V. Damage to ragstone Footpath in the High Street
27. Lighting – Several lights reported
28. Allotments
29. Police
30. Village Hall
- Meeting to be closed to members of the public
31. Human Resources
- I. Clerks holiday pay
 - II. Deputy Clerks hours
32. Agenda items for next meeting
- HR - Revaluation of Deputy Clerk to Clerk and pay scale
33. Date of next meeting:13/7/22

