

SUTTON VALENCE PARISH COUNCIL

Date:	Wednesday 14 th February at 7.00pm
Venue:	Sutton Valence Village Hall
Present:	Cllrs: Mel Flint, Lesley Flint, Nicola Alsop, Mike Gammon, Derek Eagle, Alex Castle Sally Annereau, Melanie Dawber (till 9.00) Parish Clerk: Emma Hull

The opening statement was read out by the Chairman

The Chairman asked if anyone was recording – no recording took place

Submissions from Police, Community Support Warden, County or Borough Councillors –

Questions and comments from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence – none received
2. Declaration of Lobbying – none
 - I. Declaration of Changes to the Register of Interests – none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meeting held on 10th January and 24th January were agreed, signed and dated by the Chairman
4. Matters arising from the minutes not covered under other headings - none
5. To receive reports from
 - i) County and Borough Councillors – update given
6. Working Group/Committee updates
 - i) Climate Change – update given
 - ii) Communications – update given
 - iii) Events – Cllr M Flint and Alsop to attend 80th D Day working group meeting with Chart Sutton
7. KALC Training – no Dynamic Cllr courses being run at present
8. To consider a Community Emergency Plan – circulated

To research neighbouring parishes plans and to table findings at the next meeting

9. To consider agenda items for meeting with Fernham Homes

The Clerk to put together an agenda with items suggested
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10. SV Post Office – to discuss options of possible reinstatement and temporary location and make recommendations – options discussed with no decisions made
11. May 2024 Elections – Candidates & Agents Briefing 1 – Elections Act and Boundary Changes – update given by Cllrs who attended

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12. Planing – To ratify the recommendation on the following applications

- i) 24/500148/FULL Yiewsley Chart Road Sutton Valence Maidstone Kent ME17 3AW
Demolition of rear conservatory and erection of a rear orangery extension.

The Parish Council ratified no comment on this application
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- ii) Proposed base station installation upgrade at Cornerstone 10865803 Sutton Valence Orange Tower, Warmlake Nurseries, North Street Sutton Valence Kent ME17 3LR

The Parish Council ratified no objection on this application
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Recommendation to be made on

- iii) 24/500415/FULL The Oast Norton Road Sutton Valence Maidstone Kent ME17 3RT
Erection of a single storey side / rear extension and replace existing garage with the erection of a detached garage with above store. Erection of acoustic fence along a section of the northern boundary of the garden. Repositioning of the vehicle access and erection of new entrance gates. Replacement of double glazed uPVC windows with traditional timber windows.

The Parish Council resolved to make no comment on this application
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13. Finance

- I. Signatories on Unity and Nationwide

The Council resolved for Cllr Castle to be added as a signatory to Unity
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- II. Authorisation of Payments

- III. Bank Balances

Unity £53,114.29

Nationwide £84,877.93

- IV. The following income was noted

Allotment	76.50	Fees
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- V. Expenditure

- i. The following expenditure was ratified

Ash Electrics	102.00	Pavilion
Tailored Auto	13.20	Pension admin
C Bruce	271.00	Cleaning of public toilet
Legal & General	210.08	Pension
ICO	35.00	Data Protection Renewal
Plus Net (daisy)	110.90	Phone
Lloyds Credit Card	18.16	Microsoft 365 12.36 , Tesco 2.80, card charges 3.00
Corona Energy	18.25	Pavilion
Drax	246.59	Streetlighting
Castle Water	3.71	Harbour Allotments
HMRC	522.05	PAYE
E Hull	3,342.35	Salary including backpay
E Hull	3.85	Sundries
Royal British Legion	25.00	Wreath donation
SVVH	1145.49	Office rent

ii The following expenditure was agreed

Treecycle	504.00	Tree audit
Prime one maintenance	1,040.76	Street lighting (six monthly routine maintenance)
Hugofox	35.99	Website

ClIr Dauber left the meeting

VI. Bank Reconciliation was circulated and approved

14. Recreation and Open Spaces

I. War Memorial Play Area and Field –

- i. Weekly Play area Inspections - nothing to note
- ii. Yearly Play area inspection –
- iii. To consider dates for fun fair -

3rd June to 10th June The Clerk to enquire if there are other available dates due to The 80th D Day event on the 6th June

iv. to consider options to make good the area next to the play area – suggestions discussed with no decisions made

v. To discuss the Tennis Agreement Renewal – circulated

The parish Council resolved for the Clerk to set up a meeting with the tennis club

II. Harbour Play area and field -

- i. Weekly Play area inspections – nothing to note
- ii. Yearly Play area inspection -
- iii. Platinum Meadow Update – see item V.ii

V. Open Spaces

i. Tree Survey to consider recommendations – tree audit circulated

The Parish Council resolved for the clerk to have delegated powers to agree final quote for tree works up to £3,576.00

ii. Platinum Meadow – update given trees to be inspected in the spring by Medway Countryside Partnership date to be confirmed

iii. Notice boards – quotes and community grant funding to be considered in closed session

The Parish Council resolved to go with quote two
 Man made timber (recycled plastic) £1,817.88 5 year guarantee with £700.00 from KCC combined members grant scheme to reinstate the notice board on the green. The Clerk to contact the developers of The Nurseries to see whether they would consider contributing to a new noticeboard at Warmlake

iv. Community Litter Pick – discussed no date agreed

v. Street Lighting –update given

15. Roads and Transport

I. Roads

- i. To consider setting up a traffic / road working group – to carry forward to next agenda
- ii. 20 is plenty
- iii. To finalise Highways Improvement Plan (HIP) – to consider response from KCC

The Clerk to set up a meeting with KCC Highways

iv. Speed Watch Training – update details on how to register are on our website and social media

II. Public Transport - noting to report

16. To consider articles for the next Newsletter and distribution – were discussed
17. Allotment – update Clerk to contact those on the waiting list
18. Parish online Cllr S Annereau has read access
 - i. Location of parish trees to be added
19. Police
20. Village Hall – items to be raised by PC representative -
21. Agenda items for next meeting
22. Date of next meeting 13th March 2024

The parish council resolved to move the next meeting to Wednesday 20th March

Meeting Closed 10.00pm

Acronyms

NALC – National Association of Local Councils
MBC – Maidstone Borough Council
ACRK – Action with communities in Rural Kent
CPRE – Campaign to Protect Rural England
NP – Neighbourhood Plan
HIP – Highways Improvement Plan
JPG – Joint Parishes Group
PSS – Parish Service Scheme
CIL - Community Infrastructure Levy

KALC – Kent Association of Local Councils
SLCC – Society of Local Council Clerks
PPF - Police/Parish Forum
PEG – parish Enhancement Group
LLV – Landscape of Local Value
PIP – Parish improvement plan