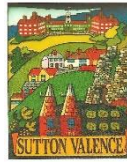


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

Tel: 01622 844135

Web site: <https://www.suttonvalencepc.org.uk>

From the Clerk:

Mrs Janet Burnett

The Parish Office

Sutton Valence Village Hall

Sutton Valence

Maidstone

Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Main Hall at the Village Hall on Thursday April 14th 2022 at 6.45pm when the following business is proposed to be transacted:

Opening statement

The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Charman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

Carless and Adams Architects presentation - Application No: 21/506642/FULL Proposal: Erection of a care village in Sutton Valence

1. Apologies for absence
2. Declaration of lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the agenda
 - III. Requests for Dispensation
3. Minutes of the meeting held 9th March to be agreed and signed
4. Disqualification of Councillor Carole Hunt due to non-attendance. Notice of casual vacancy has been advertised.
5. APM 26/4/22 - format to be approved
6. Boundary review
7. To consider the following policies / risk assessments
 - i. Revised Lone Working Policy
 - ii. Climate change policy
 - iii. Climate change group terms of reference
8. Microsoft 365 and software packages
 - Rialtas Fixed Assets
 - quote for applications
 - quote 365 Migration

To consider the options and the way forward
9. Consultations
10. Local Plan
11. Quiet Lanes – to consider whether to look at this initiative in Sutton Valence
12. Parish Council housing survey
13. Emergency plan
14. Memorial garden
15. KALC / NALC
16. Training courses to be considered
17. Working Groups / Committees
 - I. Climate Change working group to report
 - II. A resolution to set up a working group for the platinum meadow scheme to be considered and members to be voted on

18. Planning:
 - I. Recommendation to be made on:
22/501588/FULL - 8 The Oaks, ME17 3GJ - Erection of a single storey rear extension with a balcony above.
 - II. To ratify the recommendation of refusal and go to committee on the following application:
21/506642/FULL Land At Forsham House Forsham Lane ME17 3EW
Erection of a care village comprising a 87no. bed care home and 13no. assisted living apartments with associated car parking and landscaping and amended access to Forsham Lane - revised
19. Finance
 - I. Signatories on Unity and Nationwide banks to be updated
 - II. As per contracts staff salaries have increased by 1 SCP for 2022/23
 - III. Bank Balances
 - IV. Income
 - V. Expenditure
 - VI. Bank Reconciliation
 - VI. Performance against budget
 - VII. Internal audit
 - VIII. External audit
20. Recreation and Open Spaces
 - I. War Memorial Play Area and field
 - i. Weekly and monthly inspections – repairs to wooden guard to be considered
 - ii. Annual Play area inspection
 - II. Car Park
 - i. Exit barrier needs work
 - ii. Pedestrians crossing signage
 - III. Pavilion
 - i. To consider whether to retain the power supply to the pavilion
 - ii. The sale of the pavilion
 - IV. Football
 - V. Harbour Play Area and field
 - i. Weekly inspection
 - ii. Monthly inspection
 - iii. Annual inspection
 - VII. Open Spaces
 - i. Extension of Conservation Area
 - ii. Platinum Meadow
21. Roads & Transport Group
 - I. Roads
 - II. Fire hydrant initiative project
 - III. Parking survey in the village
 - IV. Public Transport – East of Maidstone bus group
 - V. Tumblers Hill
22. Lighting
23. Allotment
24. Police
25. Correspondence
26. Village Hall
26. Agenda items for next meeting
27. Date of next meeting

Janet Burnett – Clerk to the Council 7/4/22

