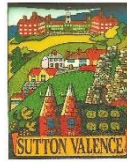


# SUTTON VALENCE PARISH COUNCIL



E-mail: [clerk@suttonvalence.org.uk](mailto:clerk@suttonvalence.org.uk)

Tel: 01622 844135

Web site: <https://www.suttonvalencepc.org.uk>

*From the Clerk:*

Mrs Janet Burnett  
The Parish Office  
Sutton Valence Village Hall  
Sutton Valence  
Maidstone  
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Main Hall at the Village Hall on Wednesday March 9th 2022 at 7:00pm when the following business is proposed to be transacted:

Opening statement

The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Charman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the agenda
  - III. Requests for Dispensation
3. Minutes of the meeting held 9<sup>th</sup> February to be agreed and signed
4. Boundary review – Parish Council response to be considered
5. To consider the following policies / risk assessments
  - i. Revised Allotment Risk Assessment
  - ii. Bee Keeping Risk Assessment
  - iii. Bee Keeping Policy
6. Consultations
  - i. Kent care summit
  - ii. Bus consultation
7. Local Plan
8. Parish Council housing survey meeting
  - I. attendees to report  
Meeting to be closed to members of the public
  - II. to consider the need and cost for a housing survey
9. Emergency plan
10. Memorial garden  
Proposal for QHOF to take on this project in conjunction with Sutton Valence, Chart Sutton and East Sutton Parish Councils
11. Electrical charging points
12. KALC
13. Newsletter
14. Downsmail

15. Training
  - i. KALC Training Courses
    - Dynamic Cllr Training
    - Working Together to make communities safer
  - ii. NALC Training
    - Climate Change
    - Giving local Councils more of a say on Housing
  - iii. Maidstone Borough Council Training
    - Planning training (Trees and Heritage)
16. Working Groups / Committees
  - I. Climate Change working group
  - II. Jubilee Committee
17. Planning:
  - I. Recommendation to be made on:
    - i. 22/500532/FULL | Demolition of existing dwelling and erection of 1no detached dwelling with associated garage, driveway and landscaping. | Southfield Stables South Lane Sutton Valence Kent ME17 3AZ
    - ii. 22/500845/FULL Demolition of rear conservatory and erection of single storey rear extension. The Court House Chart Road Sutton Valence Maidstone Kent ME17 3AW
    - iii. 22/500764/FULL Erection of a single storey rear extension (revised scheme to 21/502759/FULL). Blueberry House Chartway Street Sutton Valence Kent ME17 3JA
18. Finance
  - I. To consider signatories on Unity and Nationwide banks
  - II. Bank Balances
  - III. Income
  - IV. Expenditure
  - V. Bank Reconciliation
  - VI. Performance against budget
19. Recreation and Open Spaces
  - I. War Memorial Play Area and field
    - i. Weekly and monthly inspections
    - ii. Annual Play area inspection
    - iii. Peter Shayler Fair 13/6 till 20/6 to be agreed
  - II. Car Park
    - i. Exit barrier needs work
    - ii. Pedestrians crossing signage to be purchased
  - III. Pavilion
    - i. To consider the selling of current Pavilion Building
  - IV. Football
  - V. Harbour Play Area and field
    - i. Weekly inspection
    - ii. Monthly inspection
    - iii. Annual inspection

## VII. Open Spaces

- i. Extension of Conservation Area
- ii. Sutton Valence Castle – Cllrs to report on meeting with English Heritage
- iii. Plantation Meadow
  - i. MBC tree initiative
  - ii. To consider access
  - iii. Fields in Trust
  - iv. Green Canopy
  - v. Tree survey

## 20. Roads & Transport Group

- I. Roads
- II. Fire hydrant initiative project
- III. Parking survey in the village
- IV. Public Transport

## 21. Lighting

To consider upgrading the lights in South Lane to LED

## 22. Allotment

## 23. Police

## 24. Correspondence

## 25. Village Hall

## 26. Microsoft 365 and software packages

- Rialtas Fixed Assets
- quote for applications
- quote 365 Migration

To consider the options and the way forward

## 27. Agenda items for next meeting

## 28. Date of next meeting

Janet Burnett – Clerk to the Council 4/3/22

