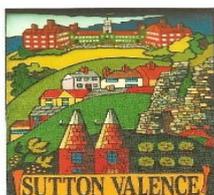


SUTTON VALENCE PARISH COUNCIL

The Parish Office, Sutton Valence Village Hall, North Street, Sutton Valence, Maidstone ME17 3HS
Tel: 01622 844135

www.suttonvalencepc.org.uk

clerk@suttonvalence.org.uk



All members of the Council are hereby summoned to attend the ordinary meeting of the Parish Council to be held on **Wednesday 11th March 2026 at 7:00pm** in the Daphne Green Room, Sutton Valence Village Hall when the business as set out in the agenda is proposed to be transacted.

Sarah Muteham, PSLCC (Locum Clerk)

S. Muteham

6th March 2026

AGENDA

1. **Opening Statement** – the chair to ask if anyone is recording the meeting
2. **Submissions** – to receive reports from Police, Community Support Warden, County or Borough Councillors
3. **Questions/comments** – public participation where members of the public are invited to raise matters of concern (limited to 15 minutes in total, a maximum of 3 minutes per person). The chair may decide to refer any matters raised for further consideration
4. **To receive and approve apologies**
5. **To receive Declaration of Interests**
6. **To approve minutes of the ordinary meeting of the Parish Council held on Wednesday 11th February 2026**
7. **Finance** (*documents attached to email*)
 - a. to approve/ratify payments
 - b. to note bank balances
 - c. to note income
8. **Policies** – to review and approve Financial Regulations (*document attached to email*)
9. **SVPC VH Lease Agreement** – to review progress and consider next steps
10. **Playgrounds**
 - a. War Memorial playground – to consider budget and phased payment final approval
11. **Tennis Courts** – to review draft revised 2026/27 Tennis Association Agreement (*document attached to email*)
12. **Annual Parish Assembly (20 May 2026)** – to review invitations and acceptances
13. **SVPC Newsletter (Spring Edition)** – to consider proposed content

14. Planning - to consider and approve comments to be submitted regarding the following planning matters:

- a. [25/501368/OUT](#) - outline planning application (with all matters reserved) for the erection of 6 no. new build homes with associated parking, landscaping and access via new vehicle crossover. Appeal lodged with Planning Inspectorate.

Location: Land Adjoining Homewell House, Maidstone Road, Service Road West

15. Payment card reader – to consider purchase of a card reader to facilitate faster Allotment and Car Park Permit payments, particularly those currently not being made by online payment

16. Reports

- a. **Councillor reports** – to receive reports on activities/matters brought to the attention of individual councillors
- b. **Clerk's report** – to receive the Clerk's report

Date of next meeting – 08 April 2026