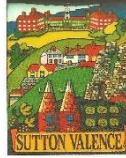


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

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From the Clerk:

Mrs Emma Hull
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of the Annual Meeting of the Parish Council to be held in the Committee Room at the Village Hall on Monday 15th May 2023 at 7:00pm when the following business is proposed to be transacted

1. Election of Chairman and Vice chairman
 - I. Declarations of acceptance to be signed
2. Apologies for absence
3. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
4. Election of representatives to outside bodies:
 - I. C.A.B.
 - II. Village Hall Representative
 - III. KALC Representative
 - IV. JPG Representatives
 - V. Police Representative
5. Declaration of Pecuniary Interest Forms
6. Committees Membership of the Staffing and Events Committee to be agreed upon
7. Membership of the following working groups to be agreed upon: Pavilion, Allotment, Jubilee, Climate Change
8. Cllr Co-option Vacancies
9. Timetable of policy reviews to be agreed
10. Risk Assessment to be reviewed and approved
11. Approval of the use of a variable direct debit for utilities and staff costs to be renewed by resolution of the Council.
12. Minutes of the meetings held 14th April 2023 to be agreed and signed
13. KALC
14. Training
15. Planning – To ratify the recommendations on the following applications
 - i) 23/501686/FULL 4 Heniker Cottages Heniker Lane Sutton Valence Kent ME17 3ED
Erection of single storey rear flat roof extension with light lantern, south facing balcony, alterations to rear flat roof, to create floor space within the new extended pitched roof with insertion of rear dormer and 2no. rooflights (resubmission: 21/504032/FULL).
 - ii) 23/501689/FULL Henikers Heniker Lane Sutton Valence Maidstone Kent ME17 3EE
Pool installation with surrounding patio and an electrical box.
 - iii) 23/501358/FULL Land At Park Farm South Of Chart Road Chart Sutton Maidstone Kent ME17 3RD Erection of 3 No. agricultural workers rest shelters (Retrospective).

Recommendation to be made on the following
 - iv) 23/501720/FULL Land Off Forsham Lane Sutton Valence Kent ME17 3EW
Creation of a new agricultural access and track.

16. Finance
 - I. Authorisation of payments
 - II. Bank Balances
 - III. Income
 - IV. Expenditure
 - V. Bank Reconciliation
 - VI. Internal Audit
 - VII. External Audit
17. Recreation and Open Spaces
 - I. War Memorial Play Area and field
 - i. Weekly inspections
 - ii. Yearly inspections
 - II. Pavilion update
 - III. Harbour Play Area and field
 - i. Weekly inspection
 - ii. Yearly inspection
 - IV. Open Spaces
 - i. Extension of Conservation Area
 - ii. Tree survey
18. Roads and Transport
 - I. Roads
 - II. Public Transport
19. Allotment
 - I) Pipe repair works at Bowhalls
20. Police
21. Correspondence
22. Village Hall
23. Agenda items for next meeting
24. Date of next meeting

Emma

Emma Hull – Clerk to the Council 10/5/23