

SUTTON VALENCE PARISH COUNCIL

Date:	Wednesday 20 th March at 7.00pm
Venue:	Sutton Valence Village Hall
Present:	Cllrs: Mel Flint, Lesley Flint, Nicola Alsop, Alex Castle, Sally Annereau, Melanie Dawber, Mike Gammon (from 19.46) Parish Clerk: Emma Hull 15 members of the public

The opening statement was read out by the Chairman

The Chairman asked if anyone was recording – no recording took place

Submissions from Police, Community Support Warden, County or Borough Councillors –

Submission circulated from beat officer Harry Greenfield

Questions and comments from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

Parishioners aired their concerns regarding speeding vehicles, damaged verges and potholes along Chartway Street

1. Apologies for absence – Cllr Derek Eagle were noted and accepted
2. Declaration of Lobbying – none
 - I. Declaration of Changes to the Register of Interests – none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meeting held on 14th February were agreed and signed by the chairman
4. Matters arising from the minutes not covered under other headings – none to note
5. To receive reports from
 - i) County and Borough Councillors – none received
6. Working Group/Committee to consider recommendations
 - i) Climate Change – update given
 - ii) Communications – update given
 - iii) Events – including 80th D Day Anniversary – update given, next working group meeting taking place on 25th March
7. To consider adopting the following policy
 - i) Tree management –

The Parish Council resolved to agree the above policy

8. KALC Training – Dynamic Cllr training – 11th April

The Parish Council resolved for Cllr Annereau request to undertake Dynamic Cllr training again
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9. Arrangements for Annual Parish Assembly 8th May - Invitations to local clubs and organisations to be sent out beginning of April
10. Community Emergency Plan – to consider findings

Action To carry forward to the next meeting

11. Meeting with Fernham Homes

Action Cllrs to send available dates to the Clerk

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12. SV Post Office – to agree or otherwise to the temporary sighting of a post office on parish land

In the absence of any new information brought forward that would change the viability of placing a temporary sighting of a post office on parish land, Cllr M Gammon proposed which was seconded by Cllr S Annereau with all in favour not to proceed any further.

13. May 2024 Elections – Clerk has an appointment at Maidstone Borough Council to hand in nomination papers on Monday 25 March

14. Planning –

I) To ratify the recommendation on the following applications

i) 23/505754/FULL 5 The Cobbs Sutton Valence Maidstone Kent ME17 3FT

Detached single garage conversion into a habitable room with the erection of an attached double garage to the side.

The Parish Council ratified no comment on this application

ii) 24/500640/FULL Sunflower Cottage Maidstone Road Sutton Valence Kent ME17 3LS

Erection of single storey detached garage.

The Parish Council ratified no comment on this planning application

iii) 24/500449/LBC Hillside Cottage Sutton Valence Hill Sutton Valence Maidstone Kent ME17 3AR

Listed Building Consent for the conversion of existing residential annex to office space for applicant's financial services business (Use Class Eci) including loft conversion to storage and provision of access stairs, removal of glazed lobby on west elevation and installation of an internal raised floor, removal of one window, removal of fireplace, installation of two loft hatches and repair works.

The Parish Council ratified no comment on this planning application

II) Recommendations to be made on the following applications

i) 24/500448/FULL Hillside Cottage Sutton Valence Hill Sutton Valence, Maidstone Kent

ME17 3AR Change of use of existing residential annex to office space for applicant's financial services business (Use Class Eci) including loft conversion to storage and provision of access stairs, removal of glazed lobby on west elevation and installation of an internal raised floor, removal of one window, removal of fireplace, installation of two loft hatches and repair works.

The Parish Council resolved not to comment on this application

ii) KCC/MA0164/2023 Babylon Tile Works, Babylon Lane, Hawkenbury, Kent TN12 0EG Section 73 application to vary condition 2 of planning permission MA/19/503796 to require only the removal of the buildings erected in connection with the manufacturer of Kent peg tiles.

The Parish Council resolved to object to this application

15. Finance

I. Signatories on Unity and Nationwide

II. Authorisation of Payments

III. Bank Balances

Unity £49,155.49

Nationwide £85,026.29

IV. The following items of income were noted

Car Park	192.00	Permits
Castle Water	246.59	Pavilion refund
East Sutton Parish Council	39.00	Room Rent
KCC members grant	700.00	Towards notice board on the Green
Allotment	34.00	Fee

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V. Expenditure

i. The following expenditure were ratified

J Goodsell	76.50	Public Toilet Cleaning Jan
Tailored Autowealth	13.20	Pension admin
Legal and General	469.30	Pension
Plus Net (DAISY)	110.90	Parish Phone
Lloyds Credit Card	27.36	Microsoft 365 12.36 IONUS 12.00 Card charges 3.00
Drax	246.59	Phone
Tree Cycle	504.00	Tree Audit
Castle Water	3.71	Harbour Allotments
HMRC	1,659.03	PAYE
E Hull	1857.14	Clerks Salary
J Goodsell	231.35	Public Toilet Cleaning Feb

ii The following expenditure were agreed

Hugofox	35.99	Website
E Hull	3.64	Sundries
E Hull	19.99	printer paper
SLCC	238.00	Annual membership
T Cowen	20.00	Fix toilet roll dispenser to wall

VI. Bank Reconciliation to be approved – circulated

16.Recreation and Open Spaces

I. War Memorial Play Area and Field

- i. Weekly Play area Inspections - nothing to note
- ii. Yearly Play area inspection
- iii. Dates for fun fair - days open were confirmed as Thurs 27th June to Sunday 30th June
- iv. To consider request from local primary school for a 'bus stop' for a walking bus

The Parish Council resolved to a week's trial (dates to be agreed)

- v. To consider future opportunities following the demolition of the pavilion, including the return of adult football and methods of community engagement

Action To carry forward to the next meeting

- vi. Tennis Agreement

Action To carry forward to the next meeting

II. Harbour Play area and field -

- i. Weekly Play area inspections – noting to note
- ii. Yearly Play area inspection -
- iii. Platinum Meadow Update - see V. ii

V. Open Spaces

- i. Tree Survey – update given
- ii. Platinum Meadow –tree maintenance scheduled on 11/4/24 by Medway Countryside Partnership
- iii. Noticeboard – quotes to be considered in closed session including installation

The Parish Council resolved to go ahead with the quote of £150.00 to install a new notice board on the green, and to the quote of £250 for a notice board at Warmlake

- iv. Community Litter pick – no date confirmed

v. Steet lighting – update on LED

vi.2024/2025 Grass Cutting and Maintenance schedule to be approved –

Action To carry forward to the next meeting, the Clerk to contact the contractor with regards to the frequency of works to be undertaken
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17-Roads and Transport

I. Roads

- i) To consider setting up a traffic / road working group
- ii) 20 is plenty
- iii) Highways Improvement Plan (HIP) – update given
- iv) Speed Watch Training – update given

II. Public Transport - noting to report

18. To consider articles for the next Newsletter and distribution – circulated

19. Allotment – update given

20. Parish online – no update

- i. Location of parish trees to be added

21. Police

22. Village Hall – items to be raised by PC representative -

23. Agenda items for next meeting

To consider outsourcing the printing of the parish newsletter

24. Date of next meeting 10th April 2024

Meeting Closed 10.00pm

Acronyms

NALC – National Association of Local Councils

MBC – Maidstone Borough Council

ACRK – Action with communities in Rural Kent

CPRE – Campaign to Protect Rural England

NP – Neighbourhood Plan

HIP – Highways Improvement Plan

JPG – Joint Parishes Group

PSS – Parish Service Scheme

CIL - Community Infrastructure Levy

KALC – Kent Association of Local Councils

SLCC – Society of Local Council Clerks

PPF - Police/Parish Forum

PEG – parish Enhancement Group

LLV – Landscape of Local Value

PIP – Parish improvement plan