

SUTTON VALENCE PARISH COUNCIL MINUTES

Date:	Wednesday 10 th September at 7.00pm
Venue:	Committee Room, Sutton Valence Village Hall

The Chairman asked if anyone was recording – no recording took place

Submissions from County or Borough Councillors – Apologies received from MBC Ward Cllr Ziggy Trzebinski KCC Member Cllr Brian Black gave the following update - attending a meeting on devolution this Friday, will forward a link with information on local government review and devolution plus the recent highways newsletter. Circulated information on equipment KCC are looking to purchase to repair potholes. Information to be passed to Cllr Black on the natural spring that runs onto Lower Road which could be the reason why there are so many potholes in the road.

Questions and comments are invited from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This is now when the public can ask questions, the Chairman may decide to refer any matters raised for further consideration.- no public in attendance

80/25 To record those present and list any apologies

Those present: Councilor's M Gammon, S Annereau, D Atkinson, M Flint, I Walker, A Castle, L Castle and the Clerk E Hull

Apologies: None

81/25 To Declare any Disclosable Pecuniary Interests (DPI), other significant Interests (OSI's) or a Voluntary Interest relating to items on the agenda – None declared

82/25 Resignation from Cllr Keeley Atkinson was noted and accepted, the Chairman and Cllrs conveyed their thanks to Cllr K Atkinson

83/25 To note and agree the Minutes of the previous meeting as follows

- A) Minutes of 13th August 2025 – The minutes were signed by the Chairman

84/25 Reports and Updates

- A) Village Hall verbal update given - nettles have been cleared and fence removed making the fire exit accessible from both directions. Redecoration of hall complete plus new curtains
- B) Permit Car Park verbal update given - all permits are up to date. Action a letter to be sent to permit holders advising a chain will be put in place with a key lock mechanism. Action Clerk to write a policy for the permit car park
- C) Public Toilet verbal update given - electrician has made the alarm safe. Toilet to be kept closed until further investigation, then to consider if the parish can provide accessible toilet facilities
- D) Newsletter verbal update given - to be sent out in October
Action Cllrs to send feedback to Cllr Flint, Cllr Gammon to contact Fernham Homes for update on Haven Farm development and to proofread the newsletter
- E) Container verbal update given - an inventory to be completed of contents, still working on the removal of the container

F) Insurance

The Parish Council resolved to renew with Gallagher at £3,181.97

G) Platinum Meadow (Volunteer Day) verbal update given - mapping exercise of the area ongoing, the area has been taken off MBC replanting list. Further volunteer days to be arranged, preferably at the weekend

H) Grass and Vegetation Maintenance verbal update given - Action Cllr D Atkinson to contact S Waring to invoice for the work undertaken to one of the Wilson oak trees at War Memorial playing field. S Waring asked to provide quote to clear the area between Lower Road and High Street then to be sent onto KCC. Ad hoc extras to be requested Greensand Ridge site line. Allotment clearance quote already received. Ash tree seedlings have blown into the orchard at Bowhalls, advice to be sought on removal.

I) Defibrillator maintenance verbal update given - a maintenance check has been undertaken free of charge, Clerk has purchased a new battery. Action Cllr M Gammon to follow up on maintenance quote

J) Playground updates and tasks delegation verbal update given - Action Clerk to ask local parishes who they use for yearly playground inspections. Action Cllr A castle to contact Sutton Valence Gardeners Association Secretary for a contact at Sutton Valence Primary School to ask their views on replacement equipment at the War Memorial playground. The Harbour playground to keep an eye on the fences as may need to be replaced / repaired

85/25 To consider request for directional signage to Ledian Gardens, Leeds

The Parish Council resolved to the signage Cllr M Gammon to action

86/25 To ratify decision to contribute to Battle of Britain Memorial Garden following request from Headcorn Parish Council

The Parish Council ratified the donation of £100 towards refreshments for the event

87/25 To consider and vote on adopting new drafted policies

The parish council resolved to adopt the Grant Awarding Policy

88/25 Planning

Recommendations were made on the following

Part demolition of existing storage building and erection of a replacement attached storage building to side including 2no. rooflights and a car port with 8no. PV panels

Bluebells Sutton Valence Hill Sutton Valence Kent ME17 3AT

Ref: 25/503647/FULL

The Parish Council resolved to make no comment on this planning application

Change of use of existing building and land within its curtilage from dance studio into a flexible use Class E use consisting of commercial, business and services uses with associated internal alterations and parking arrangements

4 - 7A Warmlake Business Estate Maidstone Road Sutton Valence Kent ME17 3LQ

Ref: 25/503285/FULL

The Parish Council resolved to make no comment on this planning application

89/25 Finance

- A) Invoices (to consider/agree/ratify) – none presented
- B) Bank Balances – not presented
- C) Income – not presented
- D) Expenditure – not presented
- E) Bank Reconciliation – not presented

90/25 Date of next meeting 8th October 7.00 Cllr Gammon conveyed his apologies,
Deputy Chairman S Annereau to chair the meeting

Meeting closed 20.43