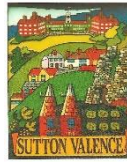


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

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From the Clerk:

Mrs Emma Hull
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Committee Room at the Village Hall on Wednesday 9th October 2024 at 7.00pm when the following business is proposed to be transacted

Opening Statement The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments are invited from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
3. Cllr Co-option Vacancies
4. Policies to be renewed / agreed
 - I) to agree a date to reschedule the extra ordinary meeting that was cancelled 3rd September
5. Minutes of the meeting held on 14th August to be agreed and signed
6. KALC Update – minutes from last meeting
7. Training –
 - I) To ratify attendance at the play park inspection training course 24th September
 - II) To agree Cllr and Clerk attendance at the next Allotment Training event
8. Update from Meeting with MBC Cllrs – 7th October
9. Update from Fernham Homes on the Haven Farm development
10. To consider street naming request from MBC for the Haven Farm development
11. To consider and agree recommendations from Committee/Working Groups
 - I) Event Committee (Jubilee)
 - i) To consider additional Cllr membership
 - ii) To consider possible coffee mornings with Village Hall Committee
 - iii) To consider Carlos on the green
 - II) Working Groups
 - i Communications
 - i) To agree website layout
 - ii Climate Change, Open Spaces
 - i) To ratify playing fields and allotment risk assessments as per recommendations made
 - ii) To consider recommendations on maintenance of green spaces and tending process
 - iii Memorial Garden - update

12. Planning

Recommendations to be made on

- I) 24/503937/FULL Forge Farm, New Barn Road, Hawkenbury, Kent TN12 0ED
Erection of double vehicle gates and pedestrian gate, fencing and widening of access
(part retrospective)
- II) 24/503557/FULL Orchard Place, Heniker Lane, Sutton Valence, Kent ME17 3ED
Demolish three existing commercial buildings and erection of a rear extension and side canopy
to one existing commercial building.
- III) 24/503610/FULL Little New Barn Farm, New Barn Road, Hawkenbury, Kent
TN12 0ED Erection of a two-storey detached garage with store and games room.
- VI) 24/503325/FULL Rosmann, Leeds Road, Sutton Valence, Kent ME17 3LT
Erection of a 3 bay timber, carriage house style garage.

To ratify recommendation made on

- V) 24/503496/LAWPRO Land Adjoining Homewell House, Maidstone Road, Service
Road, West Sutton Valence, Kent ME17 3LS
Lawful Development Certificate for proposed erection of a mobile home

13. To consider Projects for 24/25

14. Finance

- I. Authorisation of payments
- II. Bank Balances
- III. Income
- IV. Expenditure
- V. Bank Reconciliation
- VI. Performance against budget
- VII. Budget Setting - to agree a date for a separate meeting in November
- VIII. To review printer and phone contracts
- IX. To note the insurance renewal
- X. To note the external audit

15. Recreation and Open Spaces

- I. War Memorial Play Area and field
 - i. Weekly inspections – update
 - ii. Yearly inspections
 - iii. Container
 - i) Football club container usage - update
 - ii) To consider options to paint / clad exterior
 - iv. Oak tree plaque – update
 - v. To consider wooden bollard repairs / replacement
- II. Village Hall
 - i) Lease
 - ii) CCTV signage
- III. Permit Car Park
 - i. To consider options to secure the permit car park
 - ii. Process to apply for a car park permit
- V. Harbour Play Area and field
 - i. Weekly inspection - update
 - ii. Yearly inspection

VI. Open Spaces

- i. Platinum Meadow –Update
- ii. Allotments
 - i) to agree a date for Allotment holders meeting
 - ii) to review costs of plots
- iii. Spring / well repairs - update
- vi. To consider repairs to steps at Lower Road
- v. To consider request for more streetlighting in South Lane

16. Roads and Transport

I. Roads

- i. To Consider setting up a traffic / road working group
- ii. 20 is plenty
- iii. Highways Improvement Plan (HIP) – update
- iv. To consider using CIL money to purchase a Speed Indicator Service Scheme (SIDS)
- v. Speed Watch – update
- vi. Remembrance Service – update

II. Public Transport

- 17. Police
- 18. Correspondence
- 19. Village Hall – items to be raised by PC representative
- 20. Matters for Report
- 21. Agenda items for next meeting
- 22. Date of next meeting



Emma Hull – Clerk to the Council 3/10/24