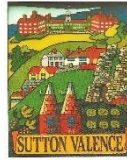


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

Tel: 01622 844135

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From the Clerk:

Mrs Emma Hull
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held at the Village Hall on Wednesday September 28th, 2022 at 6:45pm when the following business is proposed to be transacted:

Opening Statement

The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Presentation – Update on the proposed development at Haven Farm by Fernham Homes

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the agenda
 - III. Requests for Dispensation
3. Letter to The Rt Hon Sir Edward Young KCVO
4. Cllr Co-option Vacancies
5. Minutes of the meeting held 10th August 2022 to be agreed and signed
6. Matters Arising from the Minutes not covered under other headings
7. To consider the following policies / terms of reference
 - i. Climate change policy – Sustainability Checklist
8. Boundary Commission Recommendation –update
9. Local Plan Review
10. Parish Council housing survey 27th June to 18th July – update
11. Memorial Garden
 - i. Proposal for QHOF to take on this project in conjunction with Sutton Valence, Chart Sutton, and East Sutton Parish Councils
12. KALC/NALC
13. Ward Cluster Meeting 6th September – update
14. Training
 - i. MBC Planning Training
15. Working Group updates
 - i. Climate Change
 - ii. Platinum Meadow
 - iii. Allotment
16. Planning
 - I. 22/503440/OUT Land To The South Of Homewell House Maidstone Road Service Road West Sutton Valence Kent ME17 3LS
Outline application for a 16no. unit retirement living accommodation with associated parking, landscaping & access via new vehicle crossover (All matters reserved for future consideration).

- II. 22/503934/FULL Land At The Harbour Sutton Valence Kent ME17 3AB
Demolition of existing garages and erection of a terrace comprising of 2no. two-bedroom dwellings and 1no. three bedroom dwelling affordable homes with associated bin and bike store and landscaping.
- IV. 22/504287/FULL 3 Warmlake Cottages Warmlake Road, Sutton Valence Kent ME17 3LP
Demolition of existing workshop and erection of 2no. 3-bedroom detached dwellings with associated parking.
- V. 22/504105/LDCEX Stallance Views, Rectory Lane, Sutton Valence, Kent ME17 3BT
Lawful development Certificate to establish the existing use of a building as a C3 dwelling house for more than four years.

17. Parish Newsletter - update

18. Finance

- I. Signatories on Unity and Nationwide
- II. Authorisation of payments
- III. Bank balances
- IV. Income
- V. Expenditure
- VI. Bank reconciliation
- VII. Performance against budget
- VIII. Option to opt out of the SAAA central external auditor appointment arrangements
- IX. External Audit
- X. Insurance Quote renewal to be discussed and decided in closed session

19. Recreation and Open Spaces

- I. War Memorial Play Area and Field
 - i. Weekly inspections
 - ii. Annual Play area inspection completed – report to follow
 - iii. Tennis Courts - surface
- II. Car park
 - i. contractor parking
 - ii. permit parking
- III. Pavilion
 - i. Sale of the pavilion - update
- IV. Harbour Play area and field
 - i. Weekly inspections
 - ii. Annual Play area inspection – report to follow
- VII. Open Spaces
 - i. Extension of Conservation Area ongoing
 - ii. Platinum Meadow
 - i. MBC tree initiative – To consider the Tree planting project agreement from MBC
 - ii. Vehicular Gate installation - update
 - iii. Fields in Trust
 - iv. Green Canopy
 - iii. Tree Survey

20. Roads and Transport

- i. Roads
- ii. Fire hydrant initiative project – ongoing
- iii. Parking Survey in the Village
- iv. Public transport
- v. Damage to ragstone Footpath in the High Street

21. Allotments

- i. Rialtas – allotment package

22. Remembrance Sunday - update

23. Police

24. Village Hall

25. Agenda items for next meeting

26. Date of next meeting: 12/10/22

Emma Hull – Clerk to the Council 22/9/22

A handwritten signature in cursive script, appearing to read 'Emma Hull'.