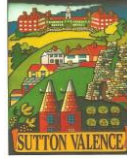


# SUTTON VALENCE PARISH COUNCIL



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*From the Clerk:*

Mrs Janet Burnett  
The Parish Office  
Sutton Valence Village Hall  
Sutton Valence  
Maidstone  
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council meeting to be held at the Village Hall on Thursday January 16<sup>th</sup> 2020 at 7:00pm when the following business is proposed to be transacted:

The Chairman to ask if anyone is recording

Submissions from Public, Police, Community Support Warden, County or Borough Councillors

1. Apologies for absence
2. Declaration of Lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the Agenda
  - III. Requests for Dispensation
3. Minutes of the meetings held 12<sup>th</sup> and 30<sup>th</sup> December 2019 and 9<sup>th</sup> January 2020 to be agreed and signed
4. Matters Arising from the Minutes not covered under other headings
5. Financial regulations
6. Future of the Jubilee working group
7. General Powers of Competence to be discussed
8. Death of a senior royal – protocol to be discussed
9. Policies to be reviewed:
  - Street Naming
  - Password
  - Grant giving
10. Date of Annual Parish Assembly to be set
11. Accounting software – update
12. Office – new Parish Office outside door update
13. Personnel and Training
14. KALC
15. Website – new website to be set up.
16. Consultations
17. Data Protection
  - I Cloud document share
  - II Impact assessment
18. **Local Development Framework**
  - I. Correspondence
  - II. Local Plan Review
  - III. Neighbourhood Plan
    - i. Vision Statement to be approved
    - ii. Recommendation from NP Steering Group regarding employment of Consultant and financing to be considered
    - iii. Update
19. **Planning**
  - I. Recommendations to be made on the following:
    - i. 19/506386/FULL Land at Sapphire Kennels Headcorn Road ME17 3EH  
Demolition of existing buildings and erection of 9no. dwellings and associated parking, hardstanding, landscaping and area of ecological enhancement, infrastructure and earthworks and creation of a new priority junction with the A274 Headcorn Road.
    - ii. 19/506371/REM Nemorosa Maidstone Road ME17 3LS  
Approval of reserved matters (access, appearance, landscaping, layout and scale being sought) for the erection of a single dwelling, following outline planning permission 19/502346/OUT. |
  - II. Enforcement to be discussed in closed session

20. **Finance**
  - I. Correspondence
  - II. Change of signatories
  - III. Authorisation of payments
  - IV. Bank Balances
  - V. Income
  - VI. Expenditure
  - VII. Bank Reconciliation
  - VIII. Performance Against Budget
  - IX. Draft Budget – to consider the draft budget for 2020/21
  - X. Precept – to consider and agree the setting of the Precept level for 2020/21
21. **Recreation and Open Spaces**
  - I. War Memorial Play Area and field
    - i. Annual play inspection
    - ii. New barrier
  - II. Car Park
    - i. New Light
  - III. Football
  - IV. Pavilion
  - V. Tennis Court report
  - VI. Harbour Play Area and field
    - i. Free tree planting and ground clearing.
  - VII. Open Spaces
    - i. Extension of Conservation Area
    - ii. Trees outside of Village Hall
  - VIII. Public Rights of Way
22. **Roads & Transport Group (inc. Lighting)**
  - I. Maintenance issues reported
  - II. Correspondence
  - III. Public Transport
  - IV. Lighting - Request from parishioner that a new light be placed in South Lane where the telephone box used to be.
  - V. To consider the upgrade of the Street Lighting to LED
23. **Communication:**
  - I. Newsletter
  - II. Welcome pack
  - III. Independent School
24. **Working groups**
  - 21.1 Allotment
  - 21.2 Jubilee
25. Police
26. Correspondence
27. Village Hall
28. Toilet
29. Agenda items for next meeting
30. Date of next meeting to be agreed