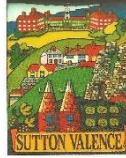


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

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From the Clerk:

Mrs Emma Hull
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Committee Room at the Village Hall on Wednesday 14th June 2023 at 7.00pm when the following business is proposed to be transacted:

1. Election of Chairman and Vice chairman
 - I. Declarations of acceptance to be signed
2. Apologies for absence
3. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
4. Election of representatives to outside bodies:
 - i) KALC Representative
 - ii) JPG Representatives
5. Declaration of Pecuniary Interest Forms
6. Committees Membership of the Staffing and Events Committee to be agreed upon
7. Membership of the following working groups to be agreed upon: Pavilion, Allotment, Jubilee, Climate Change
8. Cllr Co-option Vacancies
9. To consider the following policies
 - i) Equal Opportunities
 - ii) Lone Working
10. Minutes of the meetings held 15th May 2023 to be agreed and signed
11. KALC
12. Training
 - i) Chairman
 - ii) Dynamic Cllr
13. Maidstone Borough Design and Sustainability Development Plan Document Regulation 18 Consultation
14. Planning – To ratify the recommendations on the following applications
 - i) 22/505290/FULL The Vicarage, Chart Road, Sutton Valence, Maidstone, Kent
Demolition of existing garage and store. Erection of two storey side and rear extension to eastern elevation incorporating rear dormer; single storey side extension to western elevation incorporating rear dormer; and single storey rear extension with first floor balcony; alterations to create additional off road parking.
 - ii) 23/501901/FULL The Barn At Little Moatenden Maidstone Road Headcorn, Ashford Kent TN27 9PT
Installation of a solar panel system on detached barn.
 - iii) 23/501902/LBC The Barn At Little Moatenden Maidstone Road Headcorn Ashford Kent TN27 9PT
Listed Building consent for the installation of a solar panel system on detached barn.
 - iv) 23/502172/FULL Forge Farm New Barn Road Hawkenbury Kent TN12 0ED
Change of use of the land for the keeping of horses and erection of 4 bay stable building for personal use (retrospective).

15. Finance
 - I. Signatories on Unity and Nationwide
 - II. Authorisation of payments
 - III. Bank Balances
 - IV. Income
 - V. Expenditure
 - VI. Bank Reconciliation
 - VII. Internal audit report
 - VIII. External Audit 22/23 - Annual Governance and Accountability Return.
 - i) The Parish Council to review the effectiveness of the system of internal control and resolve to approve the Annual Governance statement 2022/23
 - ii) The Parish Council to consider The Accounting statements 2022/23 and resolved to approve the Accounting Statement.
 - iii) Notice of the period for the exercise of public rights to be set.
 - IX) Appointment and scope of Internal Auditor for 2022/23
 16. Communication
 - i) Including Newsletter distribution
 17. Recreation and Open Spaces
 - I. War Memorial Play Area and field
 - i. Weekly inspections
 - ii. Yearly inspections
 - II. Pavilion - update
 - III. Harbour Play Area and field
 - i. Weekly inspection
 - ii. Yearly inspection
 - IV. Open Spaces
 - i. Extension of Conservation Area - update
 - ii. Tree survey
 - iii. Platinum Meadow – update
 - iv. To consider request for Neighbourhood Watch signs
- Meeting to be closed to members of the public
18. To agree cleaner salary
 19. Roads and Transport
 - I. Roads
 - II. Public Transport
 20. Allotment
 21. Police
 22. Village Hall
 23. Agenda items for next meeting
 24. Date of next meeting

