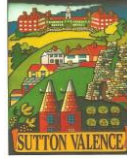


# SUTTON VALENCE PARISH COUNCIL



E-mail: [clerk@suttonvalence.org.uk](mailto:clerk@suttonvalence.org.uk)

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*From the Clerk:*

Mrs Janet Burnett  
The Parish Office  
Sutton Valence Village Hall  
Sutton Valence  
Maidstone  
Kent ME17 3HS

Notice is hereby given of a remote meeting of the Parish Council to be held on Thursday July 9th, 2020 at 6.30pm when the following business is proposed to be transacted:

The Chairman to ask if anyone is recording

Submissions from Public, Police, Community Support Warden, County or Borough Councillors

1. Apologies for absence
2. Declaration of lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the Agenda
  - III. Requests for Dispensation
3. Minutes of the meetings held 11<sup>th</sup> June 2020 to be agreed
4. Matters arising from the minutes not covered under other headings
5. Financial regulations
7. General Powers of Competence
8. Training – Clerk has booked on a KALC course - The Reactive Local Council: Effective Working in a Virtual World
9. Accounting software – update
10. Southfield Stables – field rent
11. Consultations – LGA Model Code of Conduct
12. KALC
13. Website
14. Data Protection
  - I Cloud document share
  - II Impact assessment
15. **Local Development Framework**
  - I. Neighbourhood Plan
    - i. Update
16. **Planning**
  - I. Recommendations to be made on the following:
    - i. 20/502491/FULL Tumblers Plat Tumblers Hill ME17 3DA  
Demolition of existing dwelling and erection of a replacement dwelling, alterations and conversion of existing garage to create hobby/studio together with a new attached double garage.
    - ii. 20/502826/FULL Lychgate Chart Road ME17 3AW  
Erection of a single storey rear extension |
17. **Finance**
  - I. Correspondence
  - II. Change of signatories
  - III. Authorisation of payments
  - IV. Bank Balances
  - V. Income
  - VI. Expenditure
  - VII. Bank Reconciliation
  - IX. Internal Audit

18. **Recreation and Open Spaces**
- I. War Memorial Play Area and field
    - i. Decision on whether to open play areas or keep closed
    - ii. Cost of banners £50.00 each
    - iii. Play area inspection £60.00 plus detailed report £20.00
  - II. Car Park
    - i. Solar lights – quote to be discussed
    - ii. Chairman has received an email from a parishioner requesting bollards on each space in the parishioner's car park
    - iii. Parishioner has asked if he can have the spare piece of bowtop fencing from the car park
  - III. Football  
Recommendation to be made on football agreement and fees to be approved
  - IV. Pavilion
  - V. Tennis  
Recommendation to be made on Tennis Agreement and fees to be approved
  - VI. Harbour Play Area and field
    - i. Decision on whether to open play areas or keep closed
    - ii. Cost of banners £50.00 each
    - iii. Play area inspection £60.00 plus detailed report £20.00
  - VII. Open Spaces
    - i. Extension of Conservation Area
    - ii. Maintenance of The Harbour Play Area and the Council's future strategy for this area to be discussed. 2008 Kent Wildlife Trust report circulated
  - VIII. Public Rights of Way
19. **Roads & Transport Group (inc. Lighting)**
- I. Maintenance issues reported
  - II. Correspondence
  - III. Public Transport
  - IV. Lighting upgrade Clerk has completed a LoCASE eligibility form for a grant towards the LED lighting.
20. **Working groups**
- 20.1 Allotment
21. Police
22. Correspondence
23. Village Hall
24. Toilet
  - i. Opening of toilet and measures that need to be put in place to be discussed.
  - ii. Service agreement to be discussed
25. Agenda items for next meeting
26. Date of next meeting

Janet Burnett – Clerk to the Council 3/7/20

THIS MEETING IS TAKING PLACE REMOTELY ON ZOOM. IF YOU WISH TO ATTEND THE MEETING PLEASE CONTACT THE CLERK BEFORE 2pm ON 8/7/20 FOR AN INVITE CODE.