

SUTTON VALENCE PARISH COUNCIL

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The Parish Office
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Sutton Valence
Maidstone
Kent ME17 3HS

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To all members of the Council

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held in the Committee Room at the Village Hall on Wednesday 9th July 2025 at 7:00pm when the following business is proposed to be transacted:

Opening Statement The Chairman to ask if anyone is recording

Submissions from County or Borough Councillors

Questions and comments are invited from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This is now when the public can ask questions, the Chairman may decide to refer any matters raised for further consideration.

60/25 To record those present and list any apologies

61/25 To Declare any Disclosable Pecuniary Interests (DPI), other significant Interests (OSI's) or a Voluntary Interest relating to items on the agenda

62/25 To note and agree the Minutes of the previous meeting as follows

A) Minutes of 11th June 2025

63/25 Reports and Updates

- A) Rose Ceremony
- B) Village Hall
- C) Permit Car Park
- D) Tennis Club
- E) QHOF Family Fun Day
- F) Comms Group

64/25 To agree terms and conditions and pitch rental for football in the 2025/2026 season

65/25 To discuss and vote on proposal to reinstate Open Spaces Working Group

66/25 To agree and ratify Staffing Committee Terms of Reference

67/25 Planning

Recommendations to be made on

Erection of a single storey front extension.

Orchard House Chart Road Sutton Valence Kent ME17 3AW

Ref. No: 25/502405/FULL

Demolition of existing rear conservatory and erection of a two storey rear extension.

14 The Platt Sutton Valence Kent ME17 3BQ

Ref No: 25/502469/FULL

Prior notification for erection of steel frame portal barn in place of removed existing polytunnels.

For its prior approval to: Siting, design and external appearance.

Orchard Place Heniker Lane Sutton Valence Kent ME17 3EE

Ref No: 25/502336/AGRIC

68/25 Finance

- A) Invoices (to consider/agree/ratify)
- B) Bank Balances
- C) Income
- D) Expenditure
- E) Bank Reconciliation

Closed session to exclude members of the public under the Public Bodies (Admission to Meetings) Act 1960, paragraph 2, and the Local Government Act 1972 Section 100a

69/25 To discuss current situation with regards to the cleaning and maintenance of public toilet

70/25 Date of next meeting

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Emma Hull – Parish Clerk

03/07/2025