

Sutton Valence Neighbourhood Plan Group

Meeting Held 1st November 2016 7.30pm

Present: Barry Armstrong, Peter Coleman, John Davis, Brian Jones, Mark Lordon, Eve Poulter and Eileen Riden.

Administrator: Janet Burnett / Lorraine Cook

1. **No apologies** for absence received
2. **Minutes** of 12th October 2016 were agreed following a minor change.
3. **Matters Arising**
 - a. BA reported that a meeting with Ann Skippers has been arranged for 3/12/16. **Steering Group to meet 25/11/16 at 10:00am.**
 - b. ER reported that Cheryl Parks (MBC) has been approached and is happy to look at policies and liaise with the group - **BA to approach Cheryl Parks and arrange a meeting.**
4. **Feedback from Public Meetings** - this was discussed.

It was suggested that a NP group approach the Parish Council with the roads and transport issues and the Community aspirations that have arisen for the Parish Council to progress. **This is to be presented at a future Parish Council meeting.**
5. **Policy writing updates**
 - a. Six draft policies received from Churchill and Churchill were circulated for the group to consider - **Group to comment to PC who will liaise with Churchill and Churchill**
 - b. PC reported that a Village design statement is to be written - **EP to liaise with Leeds Parish Council who have written a statement.**
 - c. Policies on hedgerows and trees and coalescence are to be added to the agreed 12 policies and written - **BA and PC to liaise.**
6. NP writing updates

CV for Project Manager Ms T Cramp was circulated - **BA to inform Churchill and Churchill that the group has employed them. If they wish to use Ms Cramp that would be their decision.**
7. Planning Inspector meeting 3/12/16 - **Draft outline neighbourhood plan to be sent before the meeting.**
8. Website - draft policies to be included and minutes of the meetings
9. Any other business

Meeting with KCC highways 8/11/16 at 9:30am - **BA and PC to attend if JD not available.**

The cost of printing the final Neighbourhood Plan was discussed and ways of financing this are to be taken forward.
10. Date of next meeting 6/12/16
Meeting closed: 21:00