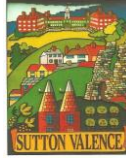


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

Tel: 01622 844135

Web site: www.suttonvalencepc.kentparishes.gov.uk

From the Clerk:

Mrs Janet Burnett
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a remote meeting of the Parish Council to be held on Thursday June 11th, 2020 at 6.30pm when the following business is proposed to be transacted:

The Chairman to ask if anyone is recording

Submissions from Public, Police, Community Support Warden, County or Borough Councillors

1. Decision whether Virtual Meeting procedure be approved
2. Apologies for absence
3. Declaration of lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
4. Minutes of the meetings held 28th May 2020 to be agreed
5. Matters arising from the minutes not covered under other headings
6. Financial regulations
7. General Powers of Competence
8. Policies to be reviewed: Password
9. Accounting software – update
10. Consultations
11. KALC
12. Website
13. Data Protection
 - I Cloud document share
 - II Impact assessment
14. **Local Development Framework**
 - I. Neighbourhood Plan
 - i. Update
15. **Planning**
 - I. Recommendations to be made on the following:
20/502156/FULL Richmond Farm Cottage Babylon Lane Hawkenbury Tonbridge TN12 0EG
Demolition of existing dwelling and erection of single storey dwelling with detached garage, new access and driveway.
16. **Finance**
 - I. Correspondence
 - II. Change of signatories
 - III. Authorisation of payments
 - IV. Bank Balances
 - V. Income
 - VI. Expenditure
 - VII. Bank Reconciliation
 - VIII. External Audit - Annual Governance and Accountability Return.
 - i. The Parish Council to review the effectiveness of the system of internal control and resolve to approve the Annual Governance statement 2019/20
 - ii. The Parish Council to consider The Accounting statements 2019/20 and resolved to approve the Accounting Statement.
 - iii. Notice of the period for the exercise of public rights to be set.
 - IX. Appointment and scope of Internal Auditor
17. **Recreation and Open Spaces**
 - I. War Memorial Play Area and field
 - II. Car Park
 - i. Solar lights – quote received to be discussed

- III. Football
 - Pitch fertilization
- IV. Pavilion
- V. Tennis
- VI. Harbour Play Area and field
- VII. Open Spaces
 - i. Extension of Conservation Area
 - ii. Maintenance of The Harbour Play Area and the Council's future strategy for this area to be discussed. 2008 Kent Wildlife Trust report circulated
- VIII. Public Rights of Way
- 18. **Roads & Transport Group (inc. Lighting)**
 - I. Maintenance issues reported
 - II. Correspondence
 - III. Public Transport
 - IV. Lighting upgrade
- 19. **Working groups**
 - 19.1 Allotment
 - Rabbit control measures to be discussed
- 20. Police
- 21. Correspondence
- 22. Village Hall
- 23. Toilet
- 24. Agenda items for next meeting
- 25. Date of next meeting

Janet Burnett – Clerk to the Council 5/6/20

THIS MEETING IS TAKING PLACE REMOTELY ON ZOOM. IF YOU WISH TO ATTEND THE MEETING PLEASE CONTACT THE CLERK BEFORE 2pm ON 10/6/20 FOR AN INVITE CODE.