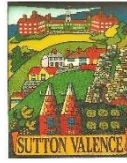


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

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From the Clerk:

Mrs Emma Hull
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held at the Village Hall on Friday 14th April , 2023 at 7:00pm when the following business is proposed to be transacted

Opening Statement

The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the agenda
 - III. Requests for Dispensation
3. Minutes of the meeting held 15th March and 27th March 2023 to be agreed and signed
4. Matters Arising from the Minutes not covered under other headings
5. To consider moving meetings to another evening of the week
6. KALC/NALC
 - i) Maidstone KALC Meeting -27th March - update
7. To agree terms of reference for the Event Committee – His Majesty the Kings Coronation
8. To agree expenditure for the Joint Event to celebrate His Majesty the Kings Coronation with QHOF, East Sutton and Langley Parish Councils
9. Training Courses to be considered
 - I. KALC - The Dynamic Cllr – 23rd March - update
10. Working Group and Committee - updates
 - I. Climate Change
 - II. Platinum Meadow
 - III. Allotment
 - IV. Jubilee
11. Planning: recommendations to be made on the following :
 - i) 23/501375/FULL The Oast Norton Road Sutton Valence Maidstone Kent ME17 3RT Section 73 - Application for Variation of condition iv (Permitted development rights) (to allow certain permitted development rights, in particular for Part 1, Class E (buildings etc incidental to the enjoyment of a dwellinghouse) and Part 2, Class A (gates, fences, walls etc) and other small scale domestic developments such as electric charging points to be carried out by the owners of the property without requiring planning permission) pursuant to application 74/0065 for Conversion of oast house into single dwelling unit, erection of double garage and landscaping details as amended by additional plans received 11/07 and 07/08/74.
 - ii) 23/501571/LBC Hillside Cottage Sutton Valence Hill Sutton Valence Maidstone Kent ME17 3AR Listed Building Consent for conversion of existing residential annex to office space for applicant's financial services business including removal of glazed lobby on west elevation and installation of an internal raised floor.

iii) 23/501390/FULL Hillside Cottage Sutton Valence Hill Sutton Valence Kent ME17 3AR

Change of use of existing residential annex to office space for applicants financial services business (Use Class Eci) including removal of glazed lobby on west elevation and installation of an internal raised floor.

12. Finance

- I. To consider Signatories on Unity and Nationwide
- II. Authorisation of payments
- III. Bank balances
- IV. Income
- V. Expenditure
- VI. Bank reconciliation
- VII. Performance against budget

13. Recreation and Open Spaces

- I. War Memorial Play Area and Field
 - i. Weekly Play area inspections
 - ii. Annual Play area inspection
 - iii. To consider quote to repair vandalised play equipment
 - iv. To consider venue request for new Artisan Market for the Weald of Kent
 - v. To consider Grounds Management Membership Renewal
- II. Pavilion
 - i. Sale of the pavilion – update
- III. Car Park
 - i. to consider the possibility and options available to secure the Permit Car Park
- VI. Harbour Play area and field
 - i. Weekly Play Area inspections
 - ii. Annual Play area inspections
- VII. Open Spaces
 - i. Extension of Conservation Area
 - ii. Platinum Meadow
 - i. MBC tree initiative - update
 - iii. Tree Survey
 - vi. 2023-2024 Grass cutting and maintenance schedule to be approved
 - vii. Notice Boards
 - i. to look into options available to replace the Notice Board on the Green
- Viii. Allotments
 - i. Bowhalls - to consider vandalism preventative options

14. Roads and Transport

I. Roads

- i Parish Council Road Network Task Group – update
- ii Fire hydrant initiative project – ongoing
- iii Forthcoming works in Upper Street, Leeds

Meeting to be closed to members of the public

15. I. i Platinum Meadow boundary
- ii. Advertise for a Cleaner
 - iii Grounds maintenance

16. Newsletter

- i articles / reports to be added

17. Police

18. Village Hall Correspondence

19. Agenda items for next meeting

20. Date of next meeting: 10/5/23



Emma Hull – Clerk to the Council 6/4/23