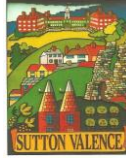


SUTTON VALENCE PARISH COUNCIL



E-mail: clerk@suttonvalence.org.uk

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From the Clerk:

Mrs Janet Burnett
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council meeting to be held at the Village Hall on Thursday March 12th 2020 at 7:00pm when the following business is proposed to be transacted:

The Chairman to ask if anyone is recording

Submissions from Public, Police, Community Support Warden, County or Borough Councillors

1. Apologies for absence
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
3. Minutes of the meetings held 13th February to be agreed and signed
4. Matters Arising from the Minutes not covered under other headings
5. Financial regulations
6. Pensions
7. General Powers of Competence
8. Policies to be reviewed:
 - Password
9. Accounting software – update
10. Consultations
11. Fence and Beech hedge outside of the Village Hall – Quote received and grant to ratify
12. KALC
13. Website
14. Data Protection
 - I Cloud document share
 - II Impact assessment
15. **Local Development Framework**
 - I. Neighbourhood Plan
 - i. Update
16. **Planning**
 - I. Recommendations to be made on the following:
 - i. 20/500626/FULL Sunflower Cottage Maidstone Road ME17 3LS
Removal of existing fence and shed and erection of garage with store.
20/500678/TPOA Mount House Lower Road Sutton Valence ME17 3BN
 - ii. TPO Application area of land adjacent to Mount House owned by Sutton Valence School (blanket TPO and also under conservation) T1 Fell Sycamore to ground T2 Fell previously pollarded to ground Causing significant damage to wall which is leaning towards road/footpath (photo's in sketch plan). Tree works are to allow for the wall to be made safe and re-built. To replace with trees more suitable to the size of the land and further away from boundary wall. To be discussed but slower growing smaller species (such as Acer Campestre) that will add value to the horizon line but stay medium sized at full maturity.
17. **Finance**
 - I. Correspondence
 - II. Change of signatories
 - III. Authorisation of payments
 - IV. Bank Balances
 - V. Income
 - VI. Expenditure
 - VII. Bank Reconciliation
 - VIII. Performance Against Budget

18. **Recreation and Open Spaces**
 - I. War Memorial Play Area and field
 - II. Car Park
 - i. New Light
 - III. Football
 - IV. Pavilion
 - V. Tennis
 - VI. Harbour Play Area and field
 - i. Free tree planting and ground clearing.
 - VII. Open Spaces
 - i. Extension of Conservation Area
 - VIII. Public Rights of Way
19. **Roads & Transport Group (inc. Lighting)**
 - I. Maintenance issues reported
 - II. Correspondence
 - III. Public Transport
 - IV. Lighting upgrade
20. **Working groups**
 - 21.1 Allotment
22. Police
23. Correspondence
24. Village Hall – Cllrs Poulter and Hunt to report on recent meeting
25. Toilet
26. Agenda items for next meeting
27. Date of next meeting 9/4/2020

Janet Burnett – Clerk to the Council 4/3/2020