

SUTTON VALENCE NEIGHBOURHOOD PLAN GROUP

STEERING GROUP MEETING OF 11/2/15 7:30pm AT THE VILLAGE HALL

Present: Flo Churchill (Critical Friend) Barry Armstrong, Gordon Dent, Brian Gray, Brian Jones, Peter Coleman, Steve Vanns, Eve Poulter, Maurice Stancombe, Eileen Riden, Elizabeth Elphick, John Finch, Glen Hamilton, Peter Gunnery, Mark Lordon, John Reynolds, John Davis

1. Recording: Nobody
2. Apologies for absence: Phil Taylor, Jan Taylor, Stuart Walton, Richard Ashby
3. Minutes of meeting 19/1/15 were agreed
4. Matters arising
5. Finance – Cllr Armstrong updated the Steering Group on grant monies possibly paid back to Locality. Grants will be sought from 1st April 2015.
6. Flo updated the Steering Group on the standing orders of the Committee and the declaration of the Pecuniary Interest Forms.

Action: to be included on the next agenda.

7. SHLAA update - Cllr Armstrong updated the Committee
8. Questionnaire:
 - I. Feedback from:
 - i. Planning and Development – email from Steve Vanns was discussed.
 - ii. Infrastructure – Looked at utilities – gas, power, electric, refuse, sewage, water, lighting. Social Infrastructure - green spaces, footpaths allotments, playing fields. Businesses – school, home, industrial, retail, agriculture, pub, youth. Community – Medical, Police, Ambulance, Fire. Questionnaire questions were discussed.
 - iii. Roads and transport Committees – John Davis reported back on a meeting held. Group discussed proposals.
 - II. Questionnaire: Comments from recommendations received were discussed.
Action: Flo to produce draft questionnaire
 - III. Format of questionnaire was discussed, zoning to be included in the questionnaire – six zones including people who work in the Parish but do not live in the Parish.

9. Communications Strategy was discussed

Action: to be discussed and agreed at the next meeting

10. Flo suggested that a Neighbourhood Planning Inspector come & talk to the group
11. Neighbourhood plans at examination – Flo to send link.
12. Date of next meeting – 23/2/15
13. Meeting closed 9:00am