

# Sutton Valence Neighbourhood Plan Group

## Meeting Held 2nd August 2016 7.30pm

**Present:** Barry Armstrong, John Davis, Eileen Riden, Brian Jones Peter Coleman and Mark Lordon

**Administrator:** Janet Burnett / Lorraine Cook

1. No apologies for absence received
2. Minutes of 5<sup>th</sup> and 19<sup>th</sup> July 2016
3. **Matters Arising**
  - WKPS survey - BA responded during the month
  - Planning Committee to look at the housing needs survey results as supplied by ACRK
  - EP still to contact Pre-School
  - ER in the process of contacting Egerton
  - BA to contact Golding Homes
4. **Planning and Development**
  - Planning Committee to meet
  - BJ provided details of an independent living scheme applied for in Boughton Monchelsea.
5. **Infrastructure**

PC reported.
6. **Roads and Transport**
  - JD has circulated an overview of the transport situation. Members to reply to JD with their thoughts / suggestions.
  - JD reported on his success on Parish on Line including sourcing a traffic accident report.
7. **Business Survey**
  - BA reported at least 21 replies several of which were home workers with the business located elsewhere.
  - BA gave an overview on the positive and negative responses.
8. **Finance**
  - A grant of £4100.00 has been received from Locality for expenditure up to 31/12/16.
  - Policies can be started using the information already gained from surveys previously circulated.

- BA suggested a meeting with Churchill & Churchill to discuss policy writing, with a very clear steer from the Neighbourhood Plan Group and a quote and time scale to be received - **Agreed**
9. **Call for sites** - A Neighbourhood Plan framework to be established first
10. **Any other business**
- **Policies** - PC distributed a tentative proposed list for inclusion in the Neighbourhood Plan for discussion. A mock policy was circulated for discussion.
  - Elements of the draft plan to be presented to MBC before the public meeting in September.
  - BA proposed that BJ, PC and EP discuss and present a format, including policies, that the Neighbourhood Plan should take - **Agreed**.
  - Public meeting - Dates agreed 24/9/16 9:00am to 6:00pm and 27/9/16 6:00pm to 10:00pm. It was agreed that a flyer be sent out advertising the meeting. Flyer to be agreed at the next meeting - **JB and BA to produce**.
  - Website - ML to look in to a website that needs to be created urgently. JD to provide information on Roads & Transport, BA to provide information on Planning and organisation, and PC on Infrastructure.
  - Introduction - Michael Beaman has written the first draft. BJ to circulate.
11. Date of next meeting 6/9/16  
Meeting closed: 21:00